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**Agenda**  
**Public Records Board**  
**1:30 – 4:00 PM February 25, 2013**  
**22 E. Mifflin St, Madison**  
**4<sup>th</sup> Floor Legislative Audit Bureau Conference Room**

1. Call to Order
2. Approval of November 12, 2012 meeting minutes \* (5 minutes)
3. Comments from Chair (10 minutes)
4. Election of Officers (20 minutes) \*
5. Committee Reports\* (30 Minutes)
  - a. - Records Management Committee\* (Naab)
  - b. - Records Resource Management Committee (Broady-Rudd)
  - c. - Records Officers Council (Egeland)
6. Other Business (60 minutes)
  - a. Disposition and Destruction of Non-permanent Records
  - b. Archive-It Overview
  - c. WHS Digital Repository Planning & Updates
7. Adjourn

Next scheduled meeting: May 13, 2013, 1:30-4:00 Legislative Audit Bureau  
Conference Room – 4<sup>th</sup> Floor

**\* Scheduled Action Items**